**MINUTES OF THE IQAC MEETING HELD ON 28.1.22**

Venue : IQAC Room

Time : 2.30 p.m

Members Present :

1. Dr. Satyabrata Sahoo
2. Prof Shyamal Bandopadhyay
3. Prof. Sudakshina Sengupta
4. Dr.Pradip Baidya
5. Dr. Manika Rakshit
6. Dr. Subhasish Chakrabarty
7. Dr. Bratati Dey
8. Prof. Rasidul Karim
9. Sri Sanjoy Das
10. Prof. Abhijit Pathak (invitee member)
11. Dr Subhasree Thakur (invitee member)

Agenda :

1. Confirmation of the minutes of the last meeting dated 30.10.21.
2. Discussion on matters related to construction.
3. Progress of SSR related work
4. Miscellaneous.

Minutes and Resolutions :

1. The minutes of the last meeting held on 30.10.21 were confirmed without any changes.
2. Regarding the various constructional works, it was resolved that the Convenors of Purchase and Building Committees would work in unison, for the construction of the lift and ramps in the Main, Library and Science buildings. They would also expedite the process of constructing a toilet for the physically disabled. A time frame had been set for the purpose and it was resolved that the work would be completed by June, 2022, provided that the lock down was lifted by then.

Dr Subhasree Thakur placed a proposal of harvesting rain water and the members present, supported her. She said that she would require the assistance of Profs Sushanta Saha and Ranjit Mishra in this regard. It was resolved that this work too, would be started immediately.

The IQAC Convenor reminded the house of the need for installing a solar panel on the roof of the main building and the Principal said that the contractors entrusted with this job had been indifferent and had not turned up, as promised. It was resolved that Prof. Shyamal Bandopadhyay would enquire about it and try and initiate this project.

Prof Sudakshina Sengupta also raised the issue of setting up a bio-degradable waste hub immediately and it was resolved that Dr. Subhasree Thakur would initiate the process of signing an agreement with Hulladek, a premier organization in Kolkata, in this regard.

1. Regarding Criteria 1, Dr Manika Rakshit informed the house that only two questions were left to be answered and that she required technical support in this regard. It was resolved that Dr Subhasis Bhattacharya and Rasidul Karim would be requested to provide technical support.

Regarding Criteria II, data collection had been completed and that the process of updating ICT and other log books, needed to be initiated. It was resolved that Drs. Chandrima Goswami Bhattacharya and Rizwana Nasira would be entrusted with this job.

Regarding Criteria III, Prof. Abhijit Pathak reminded the house of the necessity of organizing an IPR workshop as soon as possible. It was resolved that a workshop on entrepreneurship would be organized, with help from Dr Malini Basu.

Data on students’ progression required in Criteria V, has been obtained and incorporated in the questionnaire.

1. a .Prof Sudakshina Sengupta reminded the house of the necessity of re-designing the college website and the Principal informed that this was already on the way.

b. The members of the IQAC felt the need to apply for Post Graduate Courses in certain subjects, as it would benefit a large number of students in South 24 Parganas. After meaningful deliberations, it was unanimously resolved that modalities for the introduction of PG courses in Bengali and Geography would be initiated at the earliest available opportunity. The Principal said that he would place this proposal at the meeting of the Governing Body.

 There being no other issue to discuss, the meeting was terminated at 4.30 p.m.